

ATC B.V., established at Bedrijvenpark Twente 133, 7602KE Almelo, the Netherlands, is responsible for the processing of personal data as reflected in this privacy statement.

Contact details:

<https://www.atcbv.com>

Bedrijvenpark Twente 133, 7602KE Almelo, the Netherlands

+31 546 549 700

Teunissen is the Data Protection Officer of ATC B.V. He/she can be reached via administratie@atcbv.com

The personal data that we process

ATC B.V. processes your personal data through your use of our services and/or because you yourself provide us with these data. Below, you will find an overview of the personal data that we process:

- First name and surname
- Address details
- Telephone number
- E-mail address
- Location details
- Details regarding your activities on our website
- Bank account number

Special personal data and/or sensitive personal data that we process

Our website and/or service is not intended to collect data on website visitors under the age of 16, unless they have permission from their parents or guardian. However, we cannot check whether a visitor is over 16. Therefore, we advise parents to be involved in the online activities of their children in order to prevent the collection of data on children without parental consent. If you are convinced that we have collected personal data on a minor without such consent, please contact us via info@atcbv.com, so that we will remove the information concerned.

The purpose for which and the principle on the basis of which we process personal data

ATC B.V. processes your personal data for the following purposes:

- Handling your payment
- Sending our newsletter and/or advertising leaflet
- To be able to call or email you if the performance of our services requires it
- To inform you of changes in our services and products
- To deliver goods and services to you
- ATC B.V. analyses your behaviour on the website to improve the website and adjust the offer of products and services to your preferences.
- ATC B.V. also processes personal data if it has a legal obligation to do so, such as data we need for our tax returns.

Automated decision-making

ATC B.V. does not take decisions on the basis of automated processing where it concerns matters that may have (considerable) consequences for persons. It concerns decisions here that are taken by computer programmes or systems, without human involvement (for example, an employee of ATC B.V.). ATC B.V. uses the following computer programmes or systems:

How long we retain personal data

ATC B.V. does not retain your personal data any longer than strictly necessary to realise the purposes for which your data are collected. We apply the following retention periods for the following (categories of) personal data:

Sharing personal data with third parties

ATC B.V. does not sell your data to third parties and will only provide them where necessary for the performance of our agreement with you or in order to comply with any legal obligation. We conclude a processing agreement with those companies who process your data by our order to procure an equal level of security and confidentiality with regard to your data. ATC B.V. remains responsible for these processing operations.

Cookies or similar techniques that we use

ATC B.V. uses functional, analytical and tracking cookies. A cookie is a small text file which is stored in the browser of your computer, tablet or smartphone upon the first visit to this website. ATC B.V. uses cookies with a strictly technical functionality. These procure that the website functions properly and, for example, your preferred settings are remembered. These cookies are also used to make the website function well and optimise it. In addition, we place cookies that keep track of your surfing behaviour so that we can offer personalised content and adverts. On your first visit to our website, we already informed you of these cookies and we asked your permission to place them. You can turn cookies off by setting your internet browser in such a manner that it no longer stores cookies. Besides, you can also erase all information stored earlier through the settings of your browser. For an explanation, see: <https://veiliginternetten.nl/themes/situatie/cookies-wat-zijn-het-en-wat-doe-ik-ermee/>

Access, adapt or erase data

You have the right to access your personal data, to rectify them or to erase them. In addition, you have the right to withdraw any given consent to data processing or to object to the processing of your personal data by ATC B.V. and you have the right to data portability. That means that you can submit a request to us to send the personal data we have of you in a computer file to you or to an organisation specified by you. You can send your request for access, rectification, erasure, data portability of your personal data or for the withdrawal of your consent or objection to the processing of your personal data to info@atcbv.com. In order to be sure that the request for access was made by you, we will ask you to enclose a copy of your identity document with the request. In this copy, please blacken your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and personal identification number (such as the Dutch *BSN*). This is to protect your privacy. We will reply to your request as soon as possible and in any event within four weeks. ATC B.V. also wishes to point out to you that you can lodge a complaint with the Dutch national supervisor, the Dutch Data Protection Authority (*Autoriteit Persoonsgegevens*). You can do this via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

How we secure personal data

ATC B.V. takes the protection of your data seriously and takes appropriate measures to discourage abuse, loss, unauthorised access, unwanted disclosure and unauthorised alteration. If you believe that your data are not properly protected anyway or that there are indications of abuse, please contact us through our customer service or via info@atcbv.com